

Sparta Celtic Festival, Inc.
Sparta, Michigan
Food Vendor Registration Form
Second Weekend Every August

Description of Event:

- Outdoor festival at Rogers Park, encompassing the Sparta Civic Center and grounds between Union St and State Street.
- Second Saturday in August, every year. Gates open 11am to 10pm
- Free Admission to the public. All day entertainment, Highland Games, Kids activities, Food Court, merchants market, beer tent & more

Festival Information and Requirements:

Food Court Space (food vendors only), 15X15 with electricity \$125.00

- Premium Food Court Space (food vendors only), 15x30 with electricity \$175.00
- Booth Space with electricity is limited and available on a first come first served basis
- Food Court booths all include electricity
- All Vendors must provide their own extension cords no less than 12 guage at 100'
- You must provide your own tent, tables, etc...
- Please provide a detailed description of your booth items on the form (attach an additional sheet if

necessary) and, if possible, attach photos of sample items.

- Food Vendor: Due to logistics of food vendor set-up, you are asked to check in between 6 – 7 a.m.
- There are few select spaces available for Friday night, if you would like to vend Friday night, or would like to arrive and set up Friday night, please note this on your application

Due to safety issues, food vendors who arrive after 8 a.m., may forfeit pre-assigned booth location

and be assigned an alternate location.

- All other vendors must check-in between 6-10 a.m. Due to safety issues, arrivals after 10 a.m., may forfeit pre-assigned booth location and be assigned an alternate location, if available.
- Vehicles will not be allowed in the festival area after 10 a.m. without permission of a festival

official and all vehicles must be removed from festival grounds by 10:45 a.m.

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- Booths must be completely set-up by 11 a.m. The festival requests that all vendor booths remain open until 8 p.m.
- Vendors will have from 8-11 p.m. to pack-up. All vendors must be off festival grounds by 11 p.m.
- To prevent accident or injury, any vendor wishing to leave early MUST notify a festival official.
- The vendor is responsible for leaving the vendor area in the condition that it was originally

received, i.e. removal of all debris such as boxes and trash.

- ALL FOOD VENDORS MUST have a current state of Michigan food license, for assistance in submitting a Kent County TFE (Temporary Food Establishment License) Please contact the food vendor coordinator. The Health Department DOES make visits to check for compliance.
- Each applicant will receive a confirmation letter upon receipt of their application and a map and

directions will be mailed prior to the event.

- This event occurs rain or shine! Be prepared for wind, rain and/or heat/cold.
- All vendor fees are non-refundable.
- All vendors are required to read and sign attached waiver.

Please fill out vendor registration completely.

Absolutely no unattended vehicles may be left on the festival grounds the night before the festival.

- Vendor Registration Forms must be return by July 10.

Thanks for committing to join us for the 2021 Sparta Celtic Festival! As you know, we're still in an unpredictable world. The festival is planned to return with appropriate protocols this year, but we ask that you understand if changes have to be made due to circumstances out of our control. If that's the case, you'll be the first to know and we'll work with you with any changes, even cancellation, that may be mandated.

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Vendor Name: _____ Contact: _____
Address: _____
City: _____ State: _____ Zip: _____
E-mail: _____
Phone(s): _____

Type of Booth & Description: Please indicate type and provide description, photos.

Please give a detailed description of your products/services and include a photo, if possible.

Do you require electricity? Yes No

Electrical spaces are limited and reserved on a first come first serve basis. If you require electricity, please specify the amp information below:

15 amp 30 amp
 Proof of Insurance attached

Waiver: The Sparta Celtic Festival reserves the right to refuse any vendor application, should this occur the fee will be refunded. The Vendor shall defend, save and hold harmless the City of Sparta, Sparta Celtic Festival Inc., their respective officers, agents, board members, staff, volunteers, sponsors and assigns from any claims, damages, losses, liability or expense which may arise, and shall not be held responsible for any loss or damage due to fire, accident, theft, weather, acts of God, vandalism or any other loss or injury whatsoever or not specifically described herein, whether past, present or future. Booths are **not** insured by the Sparta Celtic Festival or any sponsoring agents. Exhibitors must make provisions for safeguarding their goods. Exhibitor must have replacement cost insurance for all personal property. Exhibitor assumes full liability for protecting, care and maintenance of exhibitor's property. **ANY VENDOR NOT HOLDING VALID LIABILITY INSURANCE EXHIBITS AT THEIR OWN RISK AND ASSUMES ALL LIABILITY.**

Please sign to acknowledge that you have read all of the information, rules and regulations and agree to be bound by this contract.

Signed: _____ **Date:** _____

Electricity

15x15 Food Vendor \$125 15X30 Food Vendor \$175

I have enclosed a check or money order made payable to Sparta Celtic Festival, Inc.
RETURN COMPLETED FORM BY **July 10** TO:

Food Vendor Coordinator c/o Sparta Celtic Festival PO Box 116 Sparta, MI 49345

Or email forms, questions to dakieft@yahoo.com, Dave-Food & Beverage